

**DOWNTOWN TAYLORVILLE.ORG**  
**FARMERS MARKET ON THE SQUARE**

2022 GUIDELINES

Producer/Vendor Fees:     \$50.00 for one space for the season  
                                      \$5.00 for one space per week

Food Vendor Fees:         \$50.00 for reserved space for the season  
                                      \$ 5.00 for one space per week

Hours:                         9:00 am until 12:30 pm

Farmers or producers from Illinois with fresh, home-grown, in-season fruits and vegetables; fresh-baked breads, pastries and other baked goods, home made crafts, live plants, fresh-cut and dried flowers and herbs; honey products, mushrooms and other edible fungi with proper source documentation; frozen meats under State licensing guidelines, homemade jams, jellies and preserves made by traditional methods and high in sugar content are eligible to participate. Food vendors must comply and be registered with the Christian County Department of Public Health (See CCDPH regulations for more detail.)

**1. NO DIRECT SALES ALLOWED**

2. IDPH regulated honey with required warning is allowed. (See CCDPH regulations).
3. Uncut fruits and vegetables may be sold. (See CCDPH regulations).
4. ONLY homegrown vegetables may be so advertised.
6. Prices should be set in keeping with customer satisfaction and consideration of other market vendors.
7. Any grievances regarding the actions or prices of other vendors must be brought to the attention of the Market Manager in writing, NOT directed to the vendor in question. The Market Day Committee will determine if a special meeting needs to be called to settle the grievance.
8. The market will be open on Saturdays beginning in early spring and the last market day will be determined by availability of product. The market time will be 9 am until 12:30 pm. Vendors may arrive and set up their assigned market stalls after 7:30 a.m. and check in with the Market Manager for assignment. Vendors will have 15 minutes to unload their product to the assigned space. Tent set up, etc. is to be done after you've moved your vehicle.
9. Vendors should park their vehicles in front of stores that are not open on Saturday mornings as a courtesy to those store owners.
10. Each vendor is to provide State approved scales, as necessary, display racks or tables, sacks,

money for change and professional signs displaying goods for sale and prices in full view of the consuming public.

11. Products should be displayed in a professional and attractive manner. Good market practices reap larger profits.

11. Cars, pickup trucks and single axle trailers (max. 8' bed) if necessary are acceptable on the street only. See Market Manager first. Trailers will need to be unhitched and moved into designated space. Trailers should be lined up with other vendors in a uniform manner as directed by the Market Day Manager.

12. It is the responsibility of individual vendors to maintain clean and healthful conditions within their assigned area. **VENDORS WILL NOT BE PROVIDED ACCESS TO A TRASH DUMPSTER.** Therefore, it is the responsibility of vendors to bag their trash and leave their area free of debris. There is a \$25 minimum charge for debris or leftover produce to be paid before the next market day or space and fees will be forfeited.

13. Vendors paying for a full season should inform the Market Manager when their spot will not be needed so another vendor can utilize the space. Contacts listed below.

14. Vendors who are not on site (or who have not called) by 8:30 am on market day will be considered a no-show. Fees will not be refunded to no-shows and the space will be forfeited. If a vendor is a no-show on more than one occasion, they will be subject to forfeiture of their space for the duration of the season with no refund.

**15. Any vendor selling items such as, but not limited to, approved meat, eggs, mushrooms, prepared foods or honey must provide all necessary credentials and licensing to apply for licensing from the Christian county Department of Public Health (CCDPH) prior to the market season. You must have CCDPH license if your product falls under any of the fore mentioned criteria to set up at the Downtown Taylorville.org Farmers Market.**

Contact Information: [DowntownTaylorville@ctifiber.com](mailto:DowntownTaylorville@ctifiber.com) For information call our office at 217-824-3555. Fax number 217-824-3555.

Thank you for your compliance. We wish you the best success at the Downtown Taylorville Farmers Market.

Downtown Taylorville.org Farmers Market on the Square  
Registration and Liability Waiver

Business/Farm Name \_\_\_\_\_

Name of Primary Contact \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Business Telephone \_\_\_\_\_ Home or Cell Phone \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

Type of Product: \_\_\_\_\_

I have read and understand all rules, regulations and guidelines of the Downtown Taylorville.org Farmers Market and agree to abide by these rules.

Signature of primary seller \_\_\_\_\_

Date \_\_\_\_\_

Make checks payable to : Downtown Taylorville.org

Mail registration and liability form to Downtown Taylorville.org, P. O. Box 526, Taylorville, IL 62568.

\*Only if applicable. See guidelines and CCPHD regulations.

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For health department permits, contact the Christian County Department of Public Health, 902 W. Springfield Rd., Taylorville, IL 62568 or call 217-824-4113.

Request is made for the above space(s) for the item(s) listed to participate in the 2022 Farmers Market. It is understood by the undersigned that Downtown Taylorville.org will not in any way be held responsible for any loss, theft or damage to the item(s) exhibited or of your other possessions.

I, \_\_\_\_\_, agree to assume the liability for the sale of processed foods of a non-hazardous nature from home sources, homegrown fruits and vegetables, plants, flowers, etc., which I or my representatives may legally sell at the Downtown Taylorville.org Farmers Market and will furnish samples upon request for laboratory analysis. I also agree that Downtown Taylorville.org is not liable for any accident or issue with my product or attendance at this Farmers Market.

Vendors Signature \_\_\_\_\_ Date \_\_\_\_\_