

**TAYLORVILLE MAIN STREET INC.
SMALL TOWN TAYLORVILLE
FARMERS MARKET ON THE SQUARE**

2025 GUIDELINES

Producer/Vendor Fees: \$50.00 for one space for the season
 \$5.00 for one space per week

Food Vendor Fees: \$50.00 for reserved space for the season
 \$ 5.00 for one space per week

Hours: Crafters - 8:00 am until 12:00 pm
 Produce Vendors – 9:00 am until 12:00 pm

2025 Season Dates: Each Saturday – May 3 thru September 27

Vendor Eligibility: Farmers or producers from within a 30 mile radius of Taylorville Illinois with fresh, home-grown, in-season fruits and vegetables; fresh-baked breads, pastries and other baked goods, home made crafts, live plants, fresh-cut and dried flowers and herbs; honey products, mushrooms and other edible fungi with proper source documentation; frozen meats under State licensing guidelines, homemade jams, jellies and preserves made by traditional methods and high in sugar content and are eligible to participate. Garage sale type items are not allowed. Food vendors must comply and be registered with the Christian County Department of Public Health (See CCDPH regulations for more detail.) The Small Town Taylorville Market committee and/or the Small Town Taylorville Board of Directors shall determine vendor’s eligibility to participate. Please note that exceptions to the 30 radius rule may be granted to a vendor offering produce not grown or available in the Taylorville area.

1. The Taylorville Farmers Market is a “GROWERS ONLY” market. Agricultural products sold such as flowers, plants, bedding plants, trees, fruits and vegetables, grain products, honey, eggs, and milk must come from a farmer’s or grower’s OWN fields, greenhouses, hives, fowl, and/or herd. Re-sale of another farmer’s flowers, plants, bedding plants, trees, fruits and vegetables, grain products, honey, eggs, and milk is PROHIBITED.
2. Prior to the start of the 2025 Farmers Market and or prior to being approved as a vendor, all farmers and producers are subject to farm or business visits and inspections. The market committee or representatives may visit any farm or establishment used by its farmer or producers during normal business hours to verify compliance with the producer-only requirement. Such inspections may or may not be announced. The farmer or producer must provide any help necessary to thoroughly document the establishment or property being inspected along with the products being brought to market and/or listed in the annual application. Failure to permit a farm visit or inspection of an establishment used for processing product(s) may result in suspension or termination of vending privilege.
3. IDPH regulated honey with required warning is allowed in compliance with CCDPH regulations.
4. Uncut fruits and vegetables may be sold in compliance with CCDPH regulations.
5. Foods, baked goods, jams and jellies may be sold in compliance with CCDPH regulations.

6. Prices should be set in keeping with customer satisfaction and consideration of other market vendors.
7. Any grievances regarding the actions or prices of other vendors must be brought to the attention of the Market Committee in writing, NOT directed to the vendor in question.
8. The market will be open on Saturdays beginning May 3, 2025 and the last market day will be September 27, 2025. The market time will be 9 am until 12:00 pm for produce vendors and 8 am until 12:00 pm for food and craft vendors. Vendors may arrive and set up their assigned market stalls after 7:30 a.m. and check in with the Market Manager for assignment. Vendors will have 15 minutes to unload their product to the assigned space. Tent set up, etc. is to be done after you've moved your vehicle.
9. Vendors should park their vehicles in front of stores that are not open on Saturday mornings as a courtesy to those store owners.
10. Each vendor is to provide State approved scales (as necessary), display racks or tables, sacks, and money for change.
11. Requirements mandated under the Federal Food Safety Modernization Act regarding transparency, tractability, and product origin labeling pertaining to specialty crops and raw agricultural products apply. Product Origin Requirements for farmers selling raw agricultural products and specialty crops at Farmers Markets are required to display at the point of sale a placard, label on product, or packing slip indicating the address of the farm where the products were grown or produced. The placard/sign must be legible and visible for customers to see.
12. **Prices must always be legible and visible for customers to see.** Prices of items for sale must utilize one or more of the following techniques:
 - Individual price stickers on each item
 - Individual price signs for each type of item
 - A list of prices on a large sign or board
13. The use of the word "organic" shall be governed and regulated in accordance with the Illinois State Department of Agriculture (IDOA), Federal law, or other governing body. Should the use of the word "organic" be used on signage or labeling, appropriate Organic Certification must be available to Market Staff.
14. Cars, pickup trucks and single axle trailers (max. 8' bed) if necessary are acceptable on the street only. See Market Manager first. Trailers will need to be unhitched and moved into designated space. Trailers should be lined up with other vendors in a uniform manner as directed by the Market Day Manager.
15. It is the responsibility of individual vendors to maintain clean and healthful conditions within their assigned area. **VENDORS WILL NOT BE PROVIDED ACCESS TO A TRASH DUMPSTER.** Therefore, it is the responsibility of vendors to bag their trash and leave their area free of debris. There is a \$25 minimum charge for debris or leftover produce to be paid before the next market day or space and fees will be forfeited.

16. Vendors paying for a full season should inform the Market Manager when their spot will not be needed so another vendor can utilize the space.

17. Vendors who are not on site (or who have not called) by 8:30 am on market day will be considered a no-show. Fees will not be refunded to no-shows and the space will be forfeited. If a vendor is a no-show on more than one occasion, they will be subject to forfeiture of their space for the duration of the season with no refund.

18. Any vendor selling items such as, but not limited to, approved meat, eggs, mushrooms, prepared foods or honey must provide all necessary credentials and licensing to apply for licensing from the Christian County Department of Public Health (CCDPH) prior to the market season. You must have CCDPH license if your product falls under any of the fore mentioned criteria to set up at the SMALL TOWN TAYLORVILLE Farmers Market. The publication “ILLINOIS FARMERS MARKET FOOD SAFETY GUIDE” published by the Illinois Department of Public Health details the various requirements.

Contact Information: DowntownTaylorville@ctifiber.com For information call our office at 217-824-3555. Fax number 217-824-3555.

2025 Taylorville Farmers Market Committee:

Jay Asbridge
Steve Craggs
Mike & Joyce Dullenty
Jim Hart
Angela Kreman
Marcia Neal
Jordan Podeschi
Matt Repscher
Mel Repscher - Chairman
Tony Tyler

Thank you for your compliance. We wish you the best success at the Small Town Taylorville Farmers Market.

Small Town Taylorville Farmers Market on the Square
Registration and Liability Waiver

Business/Farm Name _____

Name of Primary Contact _____

Address _____

City, State, Zip _____

Business Telephone _____ Home or Cell Phone _____

Fax _____ Email _____

Number of vending spaces requested _____ Weekly Vendor _____ Seasonal Vendor _____

Please indicate which products you plan to sell: Fruits/Vegetables Eggs Meat Honey
 Dairy Other _____

Fruits/Vegetables - Please list the crops you plan to grow this year :

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Other Farm-Raised Products. Please list specific items that you plan to sell here this year. (ex: milk, butter, eggs, honey) _____

_____	_____	_____
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I have read and understand all rules, regulations and guidelines of the Small Town Taylorville Farmers Market and agree to abide by these rules.

Signature of primary seller_____

Date_____

Make checks payable to : Taylorville Main Street

Mail registration and liability form to Small Town Taylorville, P. O. Box 526, Taylorville, IL 62568.

*Only if applicable. See guidelines and CCDPH regulations.

For health department permits, contact the Christian County Department of Public Health, 902 W. Springfield Rd., Taylorville, IL 62568 or call 217-824-4113.

Request is made for the above space(s) for the item(s) listed to participate in the 2025 Farmers Market. It is understood by the undersigned that Small Town Taylorville will not in any way be held responsible for any loss, theft or damage to the item(s) exhibited or of your other possessions.

I _____, agree to assume the liability for the sale of processed foods of a non-hazardous nature from home sources, homegrown fruits and vegetables, plants, flowers, etc., which I or my representatives may legally sell at the Small Town Taylorville Farmers Market and will furnish samples upon request for laboratory analysis. I also agree that Small Town Taylorville, Taylorville Main Street is not liable for any accident or issue with my product or attendance at this Farmers Market.

Vendors Signature_____Date_____